functions of the agency, including whether the information will have practical utility;

• Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

 Enhance the quality, utility, and clarity of the information to be collected; and

• Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Agency: Employment and Training Administration.

Title: ETA Summaries of the Unemployment Insurance Trust Fund Activities.

OMB Number: 1205–0154. Agency Number: ETA 2112, 8401, 8403, 8405, 8413, 8414.

Frequency: Monthly.

Affected Public: State, Local or Tribal Government.

Number of Respondents: ETA 2112, 8401, 8405, 8413, 8414=53 ETA 8403=18.

Estimated Time Per Respondent: 30 minutes.

Total Burden Hours: 1,698. Total Annualized capital/startup costs: 0.

Total annual costs (operating/maintaining systems or purchasing services): 0.

Description: The ETA report 8403 monitors Reed Act funds. The ETA reports 2112, 8401, 8405, 8413 and 8414 are used to monitor Unemployment Trust Fund cash flow, disbursement, measure cash management performance and to regulate balances pertaining to unemployment benefits paid from Federal sources. These activities are coordinated from State government accounting systems.

Agency: Employment and Training Administration.

Title: Unemployment Compensation for Ex-Servicepersons (UCX) Handbook. *OMB Number:* 1205–0176.

Agency Number: ETA 841, 842.

Frequency: One-time.

costs: 0.

Affected Public: State, Local or Tribal Government.

Number of Respondents: ETA 841=138,573; EETA 843=6,929. Estimated Time Per Respondent: ETA=1.5 minutes; ETA 843=1 minute. Total Burden Hours: 3,579. Total Annualized capital/startup Total annual costs (operating/maintaining systems or purchasing services): 0.

Description: Federal Law 5 U.S.C. 8521 et seq. Provides unemployment insurance protection, to former members of the Armed Forces (exservicepersons) and is referred to in abbreviated forms as "UCX." The forms in Chapter V through VIII of the UCX Handbook are used in connection with the provisions of this benefit assistance.

Agency: Employment Standards Administration.

Title: Agreement and Undertaking. OMB Number: 1215–0034. Agency Number: OWCP-1. Frequency: On occasion.

Affected Public: Business or other forprofit.

Number of Respondents: 300. Estimated time Per Respondent: 15 minutes.

Total Burden Hours: 75. Total Annualized capital/startup costs: 0.

Total annual costs (operating/maintaining systems or purchasing services): \$105.00.

Description: The OCWP-1 form is executed by the self-insurer who agrees to abide by the Department's rules and authorizes the Secretary, in the event of default, to file suit to secure payment from a bond underwriter or in the case of a Federal Reserve account, to sell the securities for the same purpose. A company cannot be authorized to self-insure until this requirement is met. Regulations establishing this requirement are at 20 CFR 726.110 for Coal Mine/Black Lung and 20 CFR 703.304 for Longshore.

Agency: Employment Standards Administration.

Title: Request to be Selected Payee. OMB Number: 1215–0166. Agency Number: CM–910. Frequency: One-time.

Affected Public: Individuals or households; Business or other for-profit; Not-for-profit institutions.

Number of Respondents: 600. Estimated time Per Respondent: 20 minutes.

Total Burden Hours: 200. Total Annualized capital/startup costs: 0.

Total annual costs (operating/maintaining systems or purchasing services): \$210.00.

Description: The CM-910 form is completed by representative payee applicants, who are responsible for the care of Black Lung beneficiaries. The payee applicant completes the form and mails it for evaluation to the district office that has jurisdiction over the

beneficiary's claim file. The collection of this information is required under 20 CFR 725.504–513.

Theresa M. O'Malley,

Acting Departmental Clearance Officer. [FR Doc. 96–31475 Filed 12–10–96; 8:45 am] BILLING CODE 4510–27–M; 4510–30–M

Labor Advisory Committee for Trade Negotiations and Trade Policy; Meeting Notice

Pursuant to the provisions of the Federal Advisory Committee Act (Pub. L. 92–463 as amended), notice is hereby given of a meeting of the Steering Subcommittee of the Labor Advisory Committee for Trade Negotiations and Trade Policy.

Date, time and place: December 18, 1996, 10:00 a.m.–12:00 noon; U.S. Department of Labor, Room S–1011, 200 Constitution Ave., NW, Washington, D.C. 20210.

Purpose: The meeting will include a review and discussion of current issues which influence U.S. trade policy. Potential U.S. negotiating objectives and bargaining positions in current and anticipated trade negotiations will be discussed. Pursuant to section 9(B) of the Government in the Sunshine Act, 5 U.S.C. 552b(c)(9)(B) it has been determined that the meeting will be concerned with matters the disclosure of which would seriously compromise the Government's negotiating objectives or bargaining positions. Accordingly, the meeting will be closed to the public.

FOR FURTHER INFORMATION CONTACT: Jorge Perez-Lopez, Director, Office of International Economics Affairs. *Phone*: (202) 219–7597.

Signed at Washington, D.C. this 25th day of November

Andrew J. Samet,

Acting Deputy Under Secretary, International Affairs.

[FR Doc. 96–31476 Filed 12–10–96; 8:45 am] BILLING CODE 4510–28–M

Bureau of Labor Statistics

Proposed Collection; Comment Request

ACTION: Notice.

SUMMARY: The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden, conducts a pre-clearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) (44 U.S.C. 3506(c)(2)(A)). This program helps to ensure that requested